

Employer's Pension Estimate Form

To complete this form, you must be an authorised contact on behalf of the employer.
If not, there may be a delay in your request.

Note: If a member is considering resigning/retiring from their current employment at age 55 or over and they wish to receive an estimate of their pension benefits, then they need to complete the Member's "Pension estimate request form" (available on our website).

If a member is over the age of 55 and decides to voluntarily retire, there are no pension strain costs to the employer.

1. Personal Details

Title		Sex		Date of Birth	
Surname					
Forename(s)					
National Insurance No.					
Address					
Telephone Number					
Email Address					
Partnership Status					

2. Employment Details

Employer Name					
Payroll Number					
Number of paid hours per week					
Full-time hours per week for post					
Number of paid weeks per year					
Percentage of Full Time					%

3. Pay Details

Full Time Equivalent (FTE) Salary	£
This is always the person's pay grade	
Pension Remuneration Figure	£
Normally this will be average full equivalent pay over the final 365 days service, taking account of any additional pensionable payments using the LGPS 2008 definition of pensionable pay. However, if either of the previous 2 years will provide a higher figure, the highest figure must be used. We strongly recommend that you use our pension remuneration calculator on the employer forms section of our website (this includes examples).	

Actual/Assumed Pay for last year's 1 April to this year's 31st March (Main section of Scheme) This is the actual pay the member has received relating to work since 1 April. If the member has been on reduced or nil pay for some of this period, you may need to make an adjusted for Assumed Pensionable Pay. Please see the employers guide for further information.		£
Period from		Period To
Actual/Assumed Pay since the most recent 1 April (Main section of Scheme)		£
Period from		Period To
Actual/Assumed Pay for last year's 1 April to this year's 31st March (50/50 section of Scheme) This is the actual pay the member has received relating to work since 1 April. If the member has been on reduced or nil pay for some of this period, you may need to make an adjusted for Assumed Pensionable Pay.		£
Period from		Period To
Actual/Assumed Pay since the most recent 1 April (50/50 section of Scheme)		£
Period from		Period To
Annual Actual Pensionable Pay This is total annual amount of pensionable pay that the member is expected to receive in the next year. This would normally be the member's actual salary.		£

4. Reason for Estimate

Efficiency/Redundancy (55+)		Flexible Retirement (55+)**	
Purchase Additional Pension		Waive Actuarial Reduction	
Switch to Rule of 85			
** Extra Pension Purchased by Employer (if any)	£		

Pension Employment may Terminate on	
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Form Completed By	
Date	
Position Held	
Completed Estimate to be sent to (if different from the completer)	

Please email the completed form to pensionforms@wiltshire.gov.uk